

Resident Information Sheet

Welcome to Balancea.

To assist the Owners Corporation and Building Management with maintaining their records and for general security matters, all residents living at *Balancea* are asked to complete the details below. We also ask that you please visit our website (www.balancea.com.au) to familiarise yourself with our OC and House Rules and obtain other useful information as part of your induction into the building. We recommend that you also download our Balancea App onto your phone to receive important notifications.

Resident's Name _____

Partner/Roommate's Name _____

Residing Family Member's Name(s) _____

Apartment No. _____ Owner Leasing

If Leasing, Agent's Name _____ Phone No. _____

Telephone (H) _____ (W) _____

Mobile _____ Mobile _____

Email _____

(We need you email address to send you notifications of parcel deliveries and important messages)

If applicable, please provide details of all vehicles that will be parked in the building:

Car 1

Car Registration _____ Car Park No _____

Type _____ Colour _____

Car 2

Car Registration _____ Car Park No _____

Type _____ Colour _____

Do have a bicycle and would like a bicycle rack? Yes/No (please circle)- If none available you will be placed on a waiting list and notified when one is available.

If you wish to give permission for key access to anyone not residing with you please notify building staff.

Please note that we do not have master keys for apartments and therefore recommend that you keep a spare key and FOB in the office key safe for emergencies, cleaners and your guests to use.

Kind Regards
Eric Giammario
Building Manager